

Free Public Library of Berkeley Heights
Board of Trustees
April 13, 2020
Approved: May 11, 2020

This meeting was contained on a list of meetings approved on December 9, 2019. Due to Covid-19, this meeting is being held on Zoom. It was advertised in the Courier News, BHPL's website and Facebook, Tapinto Berkeley Heights, and the Municipal website (calendar).

The meeting was called to order by Linda Nessenson at 7:04 PM.

PRESENT: Ann Bunyaner, Sheila Buthe, Linda Nessenson, Diane O'Halloran, Mayor's Alternate Kevin Hall, Donna Boyd, and Superintendent's Alternate Diane Azalone.

ALSO PRESENT: Stephanie Bakos, Director; Lisa Wernett, Reference Department Head.

SECRETARY'S REPORT- Buthe made a motion to accept the March 9, 2020 Minutes, seconded by Bunyaner. Ayes- Bunyaner, Buthe, Nessenson, O'Halloran, Boyd and Azalone. Hall abstained.

TREASURER'S REPORT – Buthe made a motion to approve the March 2020 Treasurer's Report, seconded by Hall and passed unanimously. Downloadables increased so both the OverDrive and Hoopla accounts have been increased by \$ 5,000 (bill list). A change order bill (\$ 44,620.15) was paid to the Township from the Capital Account.

PUBLIC COMMENT: No citizens present.

DIRECTOR'S REPORT

Circulation - The overall circulation was up for March even though BHPL closed on March 13th
Building and Grounds – no report
Other – future switch from Qello to Freegal for music downloads.

LIAISON'S REPORT:

Azalone commented on how well remote learning has progressed.
Hall reported a meeting with MAST, late summer move-in predicted. Hall suggested a written statement of BHPL news and services be given to the Administrator to be read at Council meetings during the Council Reports section. Work is continuing on a Shared Services Agreement.

BOARD REPORTS:

Facilities – Nessenson recommended increasing the furniture budget for the new building by \$ 4,525.42 for office furniture, replacing old furniture and plastic tables in the Director's Office. Bunyaner made a motion, seconded by Boyd and passed unanimously. Shop drawings of the new shelving should be available for the May meeting. Bakos reported that Mast and Library Interiors are preparing to schedule field measurements.

NEW BUSINESS:

2020 Budget – tabled.

Nessenson adjourned the meeting at 7:35 pm.