

Free Public Library of Berkeley Heights  
Board of Trustees  
August 19, 2019  
Prepared: August 20, 2019  
Approved: September 9, 2019

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This meeting had been scheduled for August 12, 2019. Adequate notice of the date change has been provided by posting same on the bulletin board at Town Hall and Library and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Ann Bunyaner at 7:00 PM.

PRESENT: Donna Boyd, Linda Nessenson, Diane O'Halloran, Sheila Buthe, Ann Bunyaner (by phone), Dr. Varley

ABSENT: Mayor Angie Devanney.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director

#### SECRETARY'S REPORT-

Bunyaner asked that her participation at the July meeting be changed to (by phone). Nessenson motioned that the Minutes of July 8, 2019 be accepted as amended. Buthe seconded the motion and it passed with Dr. Varley abstaining.

#### TREASURER'S REPORT –

Bunyaner made a motion to deposit the 2<sup>nd</sup> quarter check from the Township in the Capital Account, seconded by Nessenson and passed unanimously.

CORRESPONDENCE AND GIFTS – the Foundation received a donation from the Woman's Club of Berkeley Heights and a check from Amazon Smile.

BOARD UPDATES - The Facilities Committee will visit a branch of the Warren County system in Stewartsville. Nessenson reported that no additional information has been provided by Mast concerning BHPL's space in the new facility. Boyd reported that a meeting had been held with Mast, the Mayor and Administrator, and S. Fife from Library Interiors. It is still unclear if BHPL will qualify for the Construction Bond Grant.

CITIZEN HEARING ON AGENDA ITEMS- No citizens present.

#### DIRECTOR'S REPORT-

Circulation – Circulation through OverDrive and Hoopla surpassed 2,000 in July.

Building and Grounds – Boyd will contact a landscaper concerning the weeds in front of the building.

Other- Bakos distributed a list of Museum Passes from Union and Mountainside libraries. A telescope program by Pearl Observatory drew a good audience that waited through cloudy weather.

LIAISON'S REPORT- Dr. Varley was introduced and greeted. She is looking forward to the upcoming school year.

**BOARD REPORTS-**

Facilities – More information will be available by the September meeting.

Strategic Plan- Nessenson reported that the Strategic Plan will be ready for September. Bakos described a Web Junction webinar, Strategic Planning in a Deeply Weird World.  
2019

Foundation- Discussion of advertising/posting to attract members and explain the role of the Foundation.

Marketing – More to come in September...

NEW BUSINESS- After discussion Bunyaner made a motion to follow the Township in giving a 3% salary increase, retroactive to January 1, 2019, to all BHPL employees with the exception of Pages, seconded by Nessenson and passed unanimously.

OLD BUSINESS- None

PUBLIC HEARING- No citizens present.

EXECUTIVE SESSION- Not necessary.

ADJOURNMENT Bunyaner made a motion to adjourn at 7:55, passed unanimously.