

Free Public Library of Berkeley Heights
Board of Trustees
April 8, 2019
Prepared: April 9, 2019
Approved: Approved as amended May 13, 2019

Adequate notice of this meeting has been provided by posting same on the bulletin board at Town Hall and Library and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Ann Bunyaner at 7:05 PM.

PRESENT: Liaison Frank Geiger, Ann Bunyaner, Linda Nessenson, Diane O'Halloran, Sheila Buthe

ABSENT: Mayor Angie Devaney, Donna Boyd

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT-

Bunyaner requested that in the Minutes for March 11, 2019, under OLD BUSINESS, the sentence be corrected to reflect that Nessenson gave the presentation.

Bunyaner motioned that the Minutes of March 11, 2019 be accepted as amended. Nessenson seconded the motion and it passed with Geiger and O'Halloran abstaining

TREASURER'S REPORT –

All TD accounts are closed. Starting in May the Capital Account will be listed on the Treasurers' Report. Nessenson made a motion for \$75,000, the first quarter payment from the Township, be put into a Capital Account. Bunyaner seconded the motion and all agreed.

CORRESPONDENCE AND GIFTS – None to report

BOARD UPDATES - LUCC Legislative breakfast will be held on April 26, 8-10 am at the Roselle Public Library. County Freeholders and other officials will meet with librarians and board members. RSVP to the Director.

(Buthe arrived at this point)

MUF Annual Meeting will be held on Monday May 1- more details to follow.

CITIZEN HEARING ON AGENDA ITEMS- No citizens present.

DIRECTOR'S REPORT-

Circulation- Circulation continues to improve with high numbers for HOOPLA downloadables.

Building and Grounds – Little Flower Church has hired a grounds person and leaf removal has begun.

Utility bills from Little Flower are now going directly to the town. The Library will be getting separate meters.

Other –Creative Bug, a downloadable service offering over 1,000 art & craft video lessons, is now available to library members through our website.

Financial disclosure forms are due on April 30.

Bakos has been investigating the pricing and policies of Kanopy and Acorn, two sources of downloadable films.

LIAISON'S REPORT- Geiger reported that Scott McKinley is acting as the interim Superintendent of Schools until July when the new Superintendent will be installed. Geiger said that he would be happy to continue as liaison, and that he is pleased that more Columbia School students are visiting the Library.

BOARD REPORTS-

Facilities - Nessenson, Bunyaner, Boyd and Bakos have visited more public libraries paying attention to lighting, furnishings, room use and arrangements, shelving, color schemes, etc. The committee and Bakos met with Stewart Fife of Library Interiors to discuss his company's services. Meeting with architect and Construction Manager is scheduled for April 9th.

Strategic Plan- The board is waiting for further demographic information.

Marketing- tabled

Foundation- O'Halloran has heard from Lois Densky-Wolff but has had no response as yet from other previous Foundation members.

NEW BUSINESS- None

OLD BUSINESS- Bunyaner reported that she attended a Trustee Training sponsored by the NJ State Library and encouraged all Trustees to take advantage of these training sessions.

PUBLIC HEARING- No citizens present.

EXECUTIVE SESSION- as necessary- No session needed.

ADJOURNMENT – Buthe motioned to adjourn; Nessenson seconded the motion and all agreed.
The meeting adjourned at 7:51 PM.

The April 9th meeting took place in the CAC at the Board of Education building.