

Free Public Library of Berkeley Heights
Board of Trustees
March 11, 2019
Prepared: March 13, 2019
Approved: as amended April 8, 2019

Adequate notice of this meeting has been provided by posting same on the bulletin board at Town Hall and Library and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Ann Bunyaner at 7:00 PM.

PRESENT: Ann Bunyaner, Donna Boyd, Linda Nessenson, Mayor Angie Devanney, Sheila Buthe,
ABSENT: Diane O'Halloran, Liaison Frank Geiger
ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT-

Boyd asked that Bunyaner, and not Nessenson, be listed as the committee member under OLD BUSINESS By-Laws. Boyd asked that the phrase "in the new Municipal Complex" replace the phrase "based on an overall vision" Under NEW BUSINESS, New Committee. Nessenson seconded the motion and it passed with Buthe abstaining.

Bunyaner asked that the CITIZEN HEARING be moved to this place in the agenda and all agreed. Elizabeth Kane, resident, spoke in reference to her recent correspondence suggesting that library snow closing decisions could be if the library were to close when the public schools close.

TREASURER'S REPORT –

Accounts with TD Bank will be closed by April 1, 2019

Bakos reported that after calculating the prorated utility bills according to the terms of agreement (12/2018) between the Township and Little Flower, there is a difference between the billed amount and the recalculated amount. Concerns relating to the billing were discussed. Mayor Devanney said that the Township Attorney wants to confer with the Library's Attorney before contacting Little Flower.

Bunyaner made a motion to accept the Treasurer's Report as presented. Nessenson seconded the motion and all agreed.

CORRESPONDENCE AND GIFTS

The letter written by Elizabeth Kane was read by Bunyaner. Current snow closing procedures were discussed. An email from NJLA about Boot Camps was forwarded to Board members. No gifts were received.

BOARD REPORTS - no reports

CITIZEN HEARING ON AGENDA ITEMS- See above.

DIRECTOR'S REPORT-

Circulation-

Building and Grounds –

Other - Black History/Diversity- Bakos and Fuhro participated in the Black History Month event organized by the Diversity Committee. Books by black authors were displayed and bookmarks, pencils, bags and Library information were distributed.

Library flyers will be handed out to newcomers by Carly Davis' welcome service.

Foundation- Lois Densky-Wolff has not yet responded.

Marketing- Report- A sample sheet of logos used by New Jersey Libraries was examined and discussed.

A Tablet Borrowing Agreement was presented by Bakos in preparation for loaning two Alcatel A3 tablets for public use. After discussion, Bunyaner motioned to accept the policy as presented. Devanney seconded and the motion passed unanimously.

LIAISON'S REPORT- Mayor Devanney reported that she worked with the Township Attorney on addressing utilities billing and grounds keeping responsibilities agreement between the Township and Little Flower Church.

OLD BUSINESS

Strategic Plan- Nessenson presented a selection of vision and mission statements for consideration and discussion.

Mayor Devanney left at this point.

Facilities Committee- Nessenson, Bunyaner Boyd and Bakos toured four more public libraries and discussed their observations.

NEW BUSINESS

Policy to loan tablets- see above

PUBLIC HEARING- No citizens present.

EXECUTIVE SESSION- as necessary- No session needed.

ADJOURNMENT – Bunyaner motioned to adjourn; Buthe seconded the motion and all agreed.
The meeting adjourned at 8:40 PM.

The March 11th meeting took place in the CAC at the Board of Education building.