

Free Public Library of Berkeley Heights  
Board of Trustees  
April 9, 2018  
Prepared: April 11, 2018  
Approved: May 14, 2018

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Adequate notice of this meeting has been provided by posting same on the bulletin board at Town Hall and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Donna Boyd at 7:03 PM.

PRESENT: Judith Rattner, Donna Boyd, Ann Bunyaner, Linda Nessenson, Sheila Buthe.

ABSENT: Diane O'Halloran, Mayor Robert Woodruff.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Bunyaner motioned to approve the Minutes of March 12, 2018. Nessenson seconded. The motion passed with Buthe abstaining.

TREASURER'S REPORT- Payments include carting costs and first quarter heat, water and electric charges paid to Little Flower. Buthe motioned to accept the March 2018 Treasurer's report. Bunyaner seconded and all approved.

CORRESPONDENCE AND GIFTS – None to report.

BOARD REPORTS- No reports.

CITIZEN HEARING ON AGENDA ITEMS- No citizens present.

#### DIRECTOR'S REPORT:

Circulation- Circulation was minimal. A chart showing Hoopla circulation was distributed.

Building and Grounds – Although snow removal should be done by Little Flower, DPW was called to clear the walk and steps when Little Flower did not open during the last storm.

Other- The Annual MUF Dinner will be held on May 2 at 6pm at Luna Rosa in Bedminster. The Annual LUCC Legislative Breakfast will be held on Friday, May 18 at 8am in the Cranford Community Center.

Foundation- The Foundation received a \$500 donation from Pat Smith from funds raised at the 5K event.

Marketing- Plans are being considered for opening.

LIAISON'S REPORT- No report.

#### OLD BUSINESS:

Construction Progress- Electrical, plumbing and building inspections are scheduled for this week. The handicapped bathroom is done. The newspaper/periodical room, used as the staging area for renovations, can now be completed.

2018 Budget Update- The Township has scheduled a Special meeting to discuss the budget on Tuesday, April 10<sup>th</sup>.

NEW BUSINESS- Report on Investors Bank- Bunyaner and Nessenson reported on their meeting with bank officials and presented the proforma summary. After discussion, Bakos was asked to prepare a resolution for a vote at the May meeting.

PUBLIC HEARING- No citizens present.

EXECUTIVE SESSION- as necessary- No session needed.

ADJOURNMENT: Nessonson motioned to adjourn, Bunyaner seconded the motion and all agreed. The meeting ended at 7:49 pm.

The April 9<sup>th</sup> meeting took place at the Clausen Administration Building