

Free Public Library of Berkeley Heights  
Board of Trustees  
March 12, 2018  
Prepared: March 14, 2018  
Approved: April 9, 2018

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Adequate notice of this meeting has been provided by posting same on the bulletin board at Town Hall and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Donna Boyd at 7:07 PM.

PRESENT: Judith Rattner, Donna Boyd, Ann Bunyaner, Linda Nessenson, Diane O'Halloran.

ABSENT: Sheila Buthe, Mayor Robert Woodruff.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Rattner motioned to approve the Minutes of February 12, 2018. Nessenson seconded. Boyd and all agreed.

TREASURER'S REPORT- The final payment for 2017 was received from the Town in the amount of \$51,831.08. The first payment for 2018 was also received. Nessenson motioned to accept the February 2018 Financial Worksheet; Bunyaner seconded the motion and all approved. Bakos asked that two double-printed checks be cancelled. Nessenson motioned that checks #7852 and #7853 be cancelled. Bunyaner seconded the motion and it passed unanimously. Nessenson reported that Investor's is preparing a proposal for a possible new account.

CORRESPONDENCE AND GIFTS – Maggie Gonzales donated a check to pay for *The Boo-Boos that changed the World*, a new children's book about the accidental invention of the Band-Aid.

BOARD REPORTS- No reports.

CITIZEN HEARING ON AGENDA ITEMS- No citizens present.

**DIRECTOR'S REPORT:**

Circulation- Downloadables, Interlibrary Library loans and items with holds accounted for 2,332 circulated items last month.

Building and Grounds – Last Wednesday's storm left the Library closed and without power from Thursday through Monday morning.

Other- Criteria for the New Jersey Construction Bond has not yet been published.

Foundation- Bakos has contacted Lois Densky-Wolff. A date for meeting has not yet been selected.

Marketing- No report.

LIAISON'S REPORT- No report.

**OLD BUSINESS:**

Construction Progress

Three inspections have taken place, allowing renovations to continue. Progress has been held up due to the loss of power.

2018 Budget Update- Bakos reported that the Town has had two budget hearings with a third scheduled for next week.

Bakos added that she has attended several planning meetings for the new complex and that the bids opening took place last week.

NEW BUSINESS- Boyd suggested that the Library look into access to a generator for possible future outages.

PUBLIC HEARING- No citizens present.

EXECUTIVE SESSION- as necessary- No session needed.

ADJOURNMENT: Bunyaner motioned to adjourn, Nessenson seconded the motion and all agreed. The meeting ended at 7:38 pm.

The April 9<sup>th</sup> meeting will take place at the Clausen Administration Building, 345 Plainfield Avenue.