

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

December 11, 2017

Prepared: December 12, 2017

Approved: January 15, 2018

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This meeting had been scheduled for December 11, 2017 at 7:30. Adequate notice of this time change has been provided by posting same on the bulletin board at the Library and Town Hall and Legal Notices to the Star Ledger and Courier News, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Sheila Buthe at 7:20 PM.

PRESENT: Sheila Buthe, Donna Boyd, Ann Bunyaner, Linda Nessenson.

ABSENT: Raquel Fruchter, Mayor Robert Woodruff.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Nessenson motioned to approve the Minutes of November 13, 2017; Bunyaner seconded and all agreed.

TREASURER'S REPORT: The report is on file.

CORRESPONDENCE AND GIFTS – Memorial Donations for Jean Zanengo were received from Lauran D'Alessio and family and from Gary Hilbert.

BOARD REPORTS: No reports.

CITIZEN HEARING ON AGENDA ITEMS: No citizens present.

DIRECTOR'S REPORT:

Circulation- Total circulation for the month was up.

Building and Grounds- Bakos was interviewed about the move for a program currently appearing on TV36.

Other- No report.

Foundation – No report.

Marketing- No report.

LIAISON'S REPORT: Liaison not present.

OLD BUSINESS:

Move from 290 Plainfield Avenue- Bakos presented a daily calendar of move-related events and described the steps being taken.

NEW BUSINESS:

Reorganization Date for 2018, Meeting Dates for 2018- Bakos suggested that the reorganization meeting be held on Monday, January 8 at 7pm. Bakos also suggested schedule of monthly meetings on the second Mondays of each month at 7 pm. Bunyaner motioned to accept all suggested meeting dates for 2018. Boyd seconded the motion and it passed unanimously (attached).

2018 Holidays – Bakos presented a suggested list of holidays for 2018. Nessenson motioned to accept the presented list of 2018 holidays. Boyd seconded the motion and it passed unanimously.

PUBLIC HEARING: No citizens present.

EXECUTIVE SESSION- as necessary- No session needed.

Buthe and all present thanked retiring Board member of Raquel Fruchter for her years of service.

ADJOURNMENT: Bunyaner motioned to adjourn, Boyd seconded the motion and all agreed. The meeting ended at 8:47 pm.