

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

October 16, 2017

Prepared: October 17, 2017

Approved: November 13, 2017

This meeting had been scheduled for October 9, 2017. Adequate notice of this date change has been provided by posting same on the bulletin board at the Library and Town Hall and Legal Notices to the Star Ledger and Courier News, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Donna Boyd at 7:39 PM.
Sheila Buthe arrived during roll call and assumed leadership of the meeting.

ABSENT: Raquel Fruchter, Mayor Robert Woodruff.

PRESENT: Judith Rattner, Donna Boyd, Ann Bunyaner, Linda Nessenson, Sheila Buthe.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Boyd motioned to approve the Minutes of September 11, 2017; Bunyaner seconded and all agreed.

TREASURER'S REPORT: A payment of \$80,000 was received from the Town. Bunyaner motioned to accept the report; Buthe seconded the motion and all agreed.

CORRESPONDENCE AND GIFTS – None to report.

BOARD REPORTS: No reports.

CITIZEN HEARING ON AGENDA ITEMS: No one spoke.

DIRECTOR'S REPORT:

Circulation- Circulation was down. The weeding project has been completed. The Director will send a message to the Superintendent of Schools and Recreation Department clarifying that BHPL is open at the current location.

Building and Grounds – Nothing to report.

Other- 2018 1/3 mill- The state funding, based on equalized valuation, is down a small percentage.

Foundation – No report.

Marketing- No report.

LIAISON'S REPORT: No report.

OLD BUSINESS:

The Board approved hiring Robert Dillion for a 15 hour per week reference position at \$ 30.63 per hour. Mr. Dillion had worked at BHPL previously.

Move to Roosevelt Avenue- No report from the library's attorney on progress with agreement.

NEW BUSINESS:

Bid award for moving and storage- The board reviewed the spreadsheet of bids for moving and storage. The bids had been reviewed by Jerry Volpe (QPA from NJ Purchasing) who recommended Simonik Moving and Storage, the low bidder. After discussion Buthe called for a resolution to accept Simonik Moving and Storage in an amount not to exceed \$55,874 over a 24 month period. Rattner motioned to approve the resolution; Bunyaner seconded the motion and the resolution was approved unanimously.

PUBLIC HEARING: Anne Hebenstreit, a Berkeley Heights resident, commented on the desirability of quiet spaces in the new library and questioned weeding criteria and the subject areas previously assigned to MUF libraries. Ms. Hebenstreit and the Director will review the concept plan of the new facility available on the upper level.

EXECUTIVE SESSION- as necessary- No session needed.

Rattner suggested that board meetings be scheduled for 7 pm in the future, the same as Board of Education and Township meetings. After discussion, the earlier meeting time will start with the November meeting

ADJOURNMENT: Buthe motioned to adjourn, Boyd seconded the motion and all agreed. The meeting ended at 8:23 pm.