

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

September 19, 2016

Prepared: September 20, 2016

Approved: October 10, 2016

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This meeting had been scheduled for September 12, 2016. Notice of the date change has been posted at the Library and Town Hall and forwarded to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Linda Nessenson at 7:33 PM.

PRESENT: Linda Nessenson, Naomi Rizzuti, Sheila Buthe, Karin Miller, Judith Rattner

ABSENT: Robert Woodruff, Raquel Fruchter

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director

SECRETARY'S REPORT- With only three Board members present who had attended the June 20, 2016 meeting, and three who attended the August 8, 2016 meeting, and approval of the Minutes was tabled.

TREASURER'S REPORT- cancel check 7056(\$2,750.00) and check 6929 (\$114.99) Nessenson made a motion to cancel check 7056 for \$2,750.00 and check 6929 for \$114.99. Buthe seconded the motion and it passed unanimously. Nessenson made a motion to accept the Treasurer's Report; Buthe seconded the motion and all agreed.

CORRESPONDENCE AND GIFTS – Genevieve Hall bequest- A bequest of \$10,000.00 was received from the estate of Genevieve Hall.

BOARD REPORTS- Re-Envisioning the Future (9/10/16 workshop) Bakos, Nessenson and Rizzuti shared information from attended the State Library Trustee Institute. Handouts were distributed.

CITIZEN'S HEARING ON AGENDA ITEMS- No one spoke

DIRECTOR'S REPORT

Circulation- August statistics show that the number of discards was two times the number of purchases.

A high point of summer programming was an appearance by Michelangelo the miniature horse attended by 100 people.

Building and Grounds- no report

Other- Audit; LUCC Reception Sept. 27th in Summit (6:30-8:30); letter to Freeholders

Copies of the audit for 2015 were distributed for discussion at the October meeting.

Bakos asked that Board members planning to attend the LUCC reception let her know as soon as possible.

The Board read and signed a letter thanking the Freeholders for awarding a grant for children's programs and materials.

Foundation – No report

Marketing - No report

LIAISON'S REPORT: No report

OLD BUSINESS: Stabilization Progress-TLC progress- Installation and transfer to the new server is scheduled to begin Saturday, October 1. The Library will remain open for regular hours and all services should be restored by Monday, October 3.

NEW BUSINESS: New Municipal Complex – Bakos has been visiting commercial properties looking for a possible location for temporary library relocation. The council will be voting on the Redevelopment Plan on September 20<sup>th</sup>. When the time comes, Stewart Fife of Library Interiors has offered to help with recommendations on setting up the new space.

PUBLIC HEARING: No one spoke.

EXECUTIVE SESSION: No session held

ADJOURNMENT: Nessenson made a motion to adjourn. Buthe seconded the motion and all agreed. The meeting adjourned at 8:12 pm.