

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

March 14, 2016

Prepared: March 16, 2016

Approved: April 18, 2016

In accordance with the Open Public Meetings Act, this meeting was advertised by legal notices in the Star Ledger and Courier News. Notice was also posted in the Library and Town Hall at least 48 hours in advance.

The meeting was called to order by Linda Nessenson at 7:33 PM.

PRESENT: Linda Nessenson, Raquel Fruchter Naomi Rizzuti, Karin Miller, Sheila Buthe, Marc Faecher (Town Councilman).

ABSENT: Robert Woodruff, Judith Rattner

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

Linda Nessenson called for an Executive Session and all agreed. Ms. Nessenson read the Statement for facility contract negotiations: Little Flower and Executive Session was entered at 7:35 pm. Karin Miller made a motion to come out of Executive session at 8:12 pm, Raquel Fruchter seconded the motion and it passed unanimously. No action was taken.

SECRETARY'S REPORT- The Minutes of February 22, 2016 were unanimously approved

TREASURER'S REPORT- Linda Nessenson made a motion to uncanceled check#6825 (\$585.29). Karin Miller seconded the motion and it passed unanimously. Karin Miller made a motion to accept the Treasurer's Report for February 2016. Sheila Buthe seconded the motion and it passed unanimously.

CORRESPONDENCE AND GIFTS- Elsa Weinstein made a memorial donation in honor of Irving Kaye.

BOARD REPORTS- None

CITIZEN'S HEARING ON AGENDA ITEMS- No one spoke.

DIRECTOR'S REPORT

Circulation- Circulation is up in all categories for the second month in a row.

Building and Grounds - Hecht Argent repaired a water pipe in the men's room that had frozen and burst.

Supreme Security replaced a smoke detector that was damaged by the resulting water leak.

Meeting Room – Certified Carpet handled the drying out and cleanup of the Meeting Room Carpet after a heavy downpour resulted in wide seepage. Fans and dehumidifiers were run for 4 days while carpet tiles were lifted, dried and relayed, and lower walls were dried with some moldings being removed and replaced and others drilled and repaired.

Other- Shakespeare in the Park(ing) Lot – Only one play is being produced this summer. The title and available dates have not been announced. Jazz singer Elin will be performing on May 1 at 2:40.

The Board is invited to a Freeholders breakfast, hosted by the Libraries of Union County. The Freeholders will be offering a 2016 grant for children's services, application will be sent in April.

The annual MUF dinner will be held on Wednesday May 4 in Hamilton Park in Florham Park – details to come.

SIP2 – The idea that libraries make use of SIP2 protocol to give them access to each other’s circulation files, through their vendors is a newly introduced discussion in this area. Ms. Bakos will report on Unicom’s findings.

Foundation – No report.

Marketing - No report.

MAYOR’S REPORT: No report.

OLD BUSINESS:

Audit Report 2014- Copies of the audit report were redistributed for discussion at next month’s meeting.

NEW BUSINESS: No New Business

PUBLIC HEARING: No one spoke.

EXECUTIVE SESSION: see above

ADJOURNMENT: Raquel Fruchter made a motion to adjourn; Sheila Buthe seconded the motion and all agreed. The meeting adjourned at 8:33 pm.