

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

May 11, 2015

Prepared: May 12, 2015

Approved: June 8, 2015

Adequate notice of this meeting has been provided by posting same on the bulletin board at the Library and Town Hall and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Karin Miller at 7:37 PM.

PRESENT: Karin Miller, Raquel Fruchter, Naomi Rizzuti, Linda Nessenson, Sheila Buthe.

ABSENT: Judith Rattner, Robert Woodruff.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Raquel Fruchter asked that under Building and Grounds the first word be changed to "A" and that the word "of" be inserted after "installation". Sheila Buthe made a motion to accept the minutes of April 13, 2015 as corrected. Linda Nessenson seconded the motion and it passed unanimously.

TREASURER'S REPORT- The report for May was received.

CORRESPONDENCE AND GIFTS – The library is awaiting the proper paper work to submit as a beneficiary in the will of the late Genevieve Hall.

BOARD REPORTS – MUF Annual Meeting – Naomi Rizzuti reported that she, Karin Miller and Stephanie Bakos attended the MUF Annual Meeting on May 6 at the Wyndham Hamilton Park Conference Center. Bernards Township hired a marketing person for 16 hr. /week and is working on interior space renovation; Bernardsville is refurbishing the 1,000sq feet of additional space given by the town, and has converted from electric to gas heat. Chatham circulation is up and a teen room has been added. Long Hill celebrated the 10th Anniversary of the building with a rededication and limited edition library cards. There was a successful touch-a-truck event and a wine/chocolate tasting is planned for October. Madison has added a mobile app and has acquired a griffin statue for the garden. Morristown is involved in many events celebrating the town's 275 year History; work is being done on the parking lot and entry stairs. New Providence is working on a Strategic Plan and has gathered feedback through a survey. Summit has had an \$80,000 increase in revenue from the town, is providing ESL classes in cooperation with the Connection, and is moving forward with the new Foundation and Friends of the Library.

Stephanie Bakos – Asked about the state of the land transaction, the Director reported that no date has been announced for the next public meeting. The Council is currently working on COAH issues.

CITIZEN HEARING ON AGENDA ITEMS- No one spoke.

DIRECTOR'S REPORT

Circulation- For the third month in a row, the staff has succeeded at discarding more books than were added. Volunteers from L'Oreal and ProQuest will be helping with the weeding project this summer.

Building and Grounds- Large, heavy used batteries from the computer system's UPS were taken to Home Depot by Robert Bakos for disposal.

Other- hoopla, a source of downloadables including music, TV series, eBooks and more will be added to the library's offerings in 6 to 8 weeks.

Better World Books- This book redistribution service will be interviewed tomorrow.

A handout from the State Library with a link to the new Trustee Handbook was distributed.

Two performers appeared at the library recently; Bob Gleason, from the American Historical Theatre, as Governor Livingston and Jazz singer Kelsey Jillette.

Foundation – The last meeting was cancelled at the last minute; a new date will be scheduled..

Marketing – Marcella Gencarelli is working on securing a speaker for the evening reception for local businesses and non-profits, with the date to be set.

LIAISON’S REPORT- No report.

OLD BUSINESS- None.

NEW BUSINESS

Distribution of acceptable behavior policies – After discussion and review, a revised draft will be presented at the June meeting.

The library will participate in the Rotary sponsored Rubber Ducky Day on May 30, and at the YMCA sponsored Healthy Kids Day at the community pool on June 7.

PUBLIC HEARING- No one spoke.

EXECUTIVE SESSION- No session needed.

ADJOURNMENT- Linda Nessenson made a motion to adjourn. Raquel Fruchter seconded the motion; all agreed and the meeting adjourned at 8:29 PM.