

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

April 13, 2015

Prepared: April 20, 2015

Approved: May 11, 2015 as corrected

Adequate notice of this meeting has been provided by posting same on the bulletin board at the Library and Town Hall and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Karin Miller at 7:34 PM.

PRESENT: Karin Miller, Raquel Fruchter, Naomi Rizzuti, Linda Nessenson, Sheila Buthe.

ABSENT: Judith Rattner, Robert Woodruff.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Linda Nessenson made a motion to accept the minutes of March 9, 2015. Naomi Rizzuti seconded the motion and it passed unanimously.

TREASURER'S REPORT- A payment of \$78,000 was received from the town. The annual refund from MUF of \$1,400 was received. Karin Miller made a motion to void check # 6534 for \$300.00. Linda Nessenson seconded the motion and it passed unanimously. A discussion followed on the need for bank services that allow for administrative access to account information.

CORRESPONDENCE AND GIFTS – Mr. and Mrs. James Buchanan made a donation in memory of Genevieve Hall.

BOARD REPORTS – Board members planning to attend the annual MUF dinner should RSVP to Ms. Bakos by April 20.

Sheila Buthe arrived at this point.

CITIZEN HEARING ON AGENDA ITEMS- No one spoke.

DIRECTOR'S REPORT

Circulation- The staff succeeded for the second month in a row at discarding more books than were added.

Downloadables continue to do well.

Building and Grounds –An final proposal of \$ 19,168, including electrical work, has been received from In-Line Air Conditioning Company for the installation a ductless a/c system (2 units) in the Children's Department.

Karin Miller made a motion to approve the purchase. Linda Nessenson seconded the motion and it passed unanimously.

Other-Financial Disclosure Forms - Board members were reminded to complete and return the forms by the deadline. Shakespeare in the parking lot- Evening performances are scheduled for July 17 and 24.

L'Oreal volunteers are coming in June. Jazz on May 3rd at 2:30- Kelsey Jillette will perform. Governor Livingston I Presume will be presented on April 19th at 3pm.

Foundation –.The Foundation is trying to schedule a meeting for next week.

Marketing – Knock out Networking will be the theme and speaker's topic for the evening reception for local businesses and non-profits, with the date to be set.

MAYOR'S REPORT- No report. Ms. Bakos reported that Kevin Hall said that negotiations are ongoing with Little Flower and that Jim Ramental and Mike Mistretta will be making presentations at public meetings.

OLD BUSINESS: None.

NEW BUSINESS

Reception for local businesses (see Marketing)

Review of policy for unattended children – Sample Policy- An updated policy for young people was discussed.

Distribution of acceptable behavior policies – Policies from a variety of libraries are to be reviewed before next month's discussion on updating our policy.

PUBLIC HEARING- No one spoke.

EXECUTIVE SESSION- No session needed.

ADJOURNMENT- Sheila Buthe made a motion to adjourn. Linda Nessenson seconded the motion; all agreed and the meeting adjourned at 8:10 PM.