

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

February 9, 2015

Prepared: February 11, 2015

Approved: March 9, 2015

Adequate notice of this meeting has been provided by posting same on the bulletin board at the Library and Town Hall and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Karin Miller at 7:39 PM.

PRESENT: Naomi Rizzuti, Karin Miller, Raquel Fruchter, Linda Nessenson, Sheila Buthe.

ABSENT: Robert Woodruff, Judith Rattner.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Naomi Rizzuti asked for a correction to the January minutes; on page 2, line 1 under TREASURER'S REPORT correct \$553.5- to read \$553.50. Linda Nessenson made a motion to approve the Minutes of January 12, 2015 as corrected. Sheila Buthe seconded and it passed unanimously.

TREASURER'S REPORT- The last payment for 2014 has arrived from the Town. Board Officers completed paperwork for TD Bank.

CORRESPONDENCE AND GIFTS – None.

BOARD REPORTS - None

CITIZEN HEARING ON AGENDA ITEMS- No one spoke.

DIRECTOR'S REPORT

Circulation – Circulation took a weather-related dip.

Building and Grounds – The DPW plowed and sanded the parking lot, needed reminders for the front sidewalk, fire escape and meeting room exit stairs.

Other- Upcoming programs- Wharton School of Music will conduct demo lessons for children on Valentine's Day; there will be a movie and a marshmallow snowman craft on President's Day; a Chinese New Year celebration on the 21st; and a knitting clinic for adults on the 22nd. Circ records- Over 4,000 expired patron records were removed from the system. Catalog upkeep- Long overdue, missing and lost books were deleted or replaced.

PSCA report – signed by Board President and electronically submitted.

Foundation – No report.

Marketing – Linda Nessenson will forward a copy of BH Community Pass, generated by the Recreation Department, to all Board members. BHPL will be forwarding program information for inclusion in this weekly email.

Cleaning Contract – Stephanie Bakos reviewed the four received estimates for cleaning. Karin Miller made a motion to accept the CleanNet proposal of \$750.00 per month for the annual cleaning agreement for 2015. Linda Nessenson seconded the motion and it passed unanimously.

MAYOR'S REPORT: No report.

OLD BUSINESS: None.

NEW BUSINESS: Discussion Item-Museum Passes – On hold for the next meeting.

PUBLIC HEARING: No one spoke.

EXECUTIVE SESSION: No session needed.

ADJOURNMENT: Karin Miller made a motion to adjourn at 7:54 PM, and all agreed.