

**BERKELEY HEIGHTS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**September 9, 2013      7:30 p.m. in the Meeting Room**

Adequate notice of this meeting has been provided by posting same on the bulletin board at the Library and Town Hall and forwarding notice to the Star ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

1. Roll Call
2. Secretary's Report –
3. Treasurer's Report – cancel check # 5818
4. Correspondence and Gifts – BHPLF; Eugene and Sondra Helfand; Margaret Gonzales; Senator Kean (Mobile Office Day)
5. Board Reports – Monday, Nov. 4<sup>th</sup> MUF Fall Meeting; LUCC Reception Oct. 9<sup>th</sup> in Cranford
6. Citizen's Hearing on Agenda Items (name and address)
7. Director's Report
  - A. Circulation –
  - B. Building and Grounds –
  - C. Other - L'Oreal and ProQuest volunteers; subsidized databases; Zinio; weeding; TLC; programs; CollectionHQ
  - D. Foundation –
  - E. Marketing –
8. Liaison's Report
9. Old Business
  - A. Little Flower Update
  - B. Personnel Policy – for adoption
  - C. HVAC; roof
10. New Business
  - A. By-Laws revision
  - B. OPRA form
11. Public Hearing (name and address)
12. Executive Session – as necessary
13. Adjournment

