

**BERKELEY HEIGHTS PUBLIC LIBRARY**  
**January 14, 2013 at 7:30**  
**BOARD OF TRUSTEES - REORGANIZATION MEETING**

In accordance with the Open Public Meetings Act, this meeting was advertised by legal notices in the Star Ledger and Courier News. Notice was also posted at the Library and Town Hall at least 48 hours in advance.

1. Roll Call
2. Introduction of Board Members
3. Election of Officers (Treasurer's start date to be determined by insurance company)
4. Selection of MUF delegate
5. Selection of Standing Committees (Building and Grounds, Personnel, Finance, By-Laws, Technology)
6. Selection of official newspaper: Courier News and Star Ledger
7. Designate official bank accounts
8. Reappointment of T.M Vrabel and Associates (Auditor) and Eugene Huang of Wiley Malehorn Sirota & Raynes (Attorney)
9. Secretary's Report –
10. Treasurer's Report
  - A. Reinstate \$ 100 petty cash account
11. Correspondence and Gifts
  - A. Township will re-appropriate fines and gifts to Library – annual resolution
  - B. Donation from Charles and Kay Heard; Ned and Fran Voss; Richard and Rosemary DeWitt
12. Board Reports
13. Citizen Hearing on Agenda Items (Name and address)
14. Director's Report
  - A. Circulation – December and Annual
  - B. Building and Grounds – furnace repair
  - C. Other – Circulation staffing; Rotary donation; afterschool tutors
  - D. Building –
  - E. Foundation -
  - F. Marketing –
15. Liaison's Report
16. Old Business
17. New Business
  - A. Meeting dates for 2013
  - B. Pay-To-Play – Recorded Books; Ingram Library Services; TLC; Overdrive; Baker & Taylor
  - C. Resolution to join Hunterdon County Educational Services Commission
  - D. Resolution to the Union County Freeholders – members of LUCC
  - E. 2013 Holidays
  - F. Price of out-of-town cards – per-cap expenditure 2010 was \$ 86.00
17. Public Hearing (Name and address)
18. Executive Session (as necessary)
19. Adjournment