

BERKELEY HEIGHTS PUBLIC LIBRARY
January 9, 2012 at 7:30
BOARD OF TRUSTEES - REORGANIZATION MEETING

In accordance with the Open Public Meetings Act, this meeting was advertised by legal notices in the Star Ledger and Courier News. Notice was also posted at the Library and Town Hall at least 48 hours in advance.

[Auditor Tim Vrabel will be present]

1. Roll Call
2. Introduction of Board Members
3. Election of Officers (Treasurer's start date to be determined by insurance company)
4. Selection of MUF delegate
5. Selection of Standing Committees (Building and Grounds, Personnel, Finance, By-Laws, Technology)
6. Selection of official newspaper: Courier News
7. Designate official bank accounts
8. Secretary's Report –
9. Treasurer's Report
 - A. Reinstate \$ 100 petty cash account
10. Correspondence and Gifts
 - A. Township will re-appropriate fines and gifts to Library – annual resolution
 - B. Donation from Charles and Kay Heard
11. Board Reports
12. Citizen Hearing on Agenda Items (Name and address)
13. Director's Report
 - A. Circulation – December and Annual
 - B. Building and Grounds –
 - C. Other – Council Meeting Dates; Eagle Scout Court of Honor; Board postcards or email reminder?; YMCA
 - D. Building –
 - E. Foundation -
 - F. Marketing – Open-house on February 12th
14. Liaison's Report
15. Old Business
16. New Business
 - A. Meeting dates for 2012
 - B. Pay-To-Play – Recorded Books; Ingram Library Services; TLC; Overdrive
17. Public Hearing (Name and address)
18. Executive Session (as necessary)
19. Adjournment

