

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

October 19, 2015

Prepared: October 24, 2015

Approved: November 9, 2015

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This meeting had been scheduled for October 12, 2015. Notice of the date change was forwarded to the Courier News and Star Ledger and posted on the bulletin board at the Library and Town Hall at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Karin Miller at 7:36 PM.

PRESENT: Naomi Rizzuti, Karin Miller, Linda Nessenson, Sheila Buthe, Judith Rattner.

ABSENT: Raquel Fruchter, Robert Woodruff (Mayor).

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director, Kevin Hall (Councilman), and Eugene Huang (Attorney).

SECRETARY'S REPORT - Linda Nessenson made a motion to accept the minutes of September 21, 2015 Sheila Buthe seconded the motion, and it passed unanimously.

TREASURER'S REPORT- The August Report was corrected following the resolution of last month's bank error. Karin Miller made a motion to void check 6788 (\$12,893). Judith Rattner seconded the motion and it passed unanimously.

CORRESPONDENCE AND GIFTS- Memorial donation from BH Woman's Club for Anne Boyance.

BOARD REPORTS – LUCC Reception in Elizabeth on Tuesday, October 13<sup>th</sup> at 6:30 pm- No reports

CITIZEN HEARING ON AGENDA ITEMS- No one spoke.

DIRECTOR'S REPORT

Circulation- Report submitted to Board

Building and Grounds- no report

Other- 1/3 of a mil state funding is up \$29,553

Foundation- No meeting is scheduled at this time.

Marketing – The Board received handouts describing public programs in other libraries.

LIAISON'S REPORT- No report.

OLD BUSINESS

Computer upgrade- Almost all of the hardware and software needed to move to a Microsoft environment and replace all the public access computers has arrived or been ordered.

NEW BUSINESS – None.

PUBLIC HEARING- No one spoke.

EXECUTIVE SESSION:

Karin Miller made a motion to go into Executive Session and read the resolution to go into Executive Session for Facilities Contract Negotiation: Municipal Land Swap. Judith Rattner seconded and the motion passed unanimously at 7:41 pm.

Karin Miller made a motion to come out of Executive Session; Judith Rattner seconded and the motion passed unanimously at 9:19 pm. No action was taken.

ADJOURNMENT- Judith Rattner made a motion to adjourn. Linda Nessenson seconded the motion; all agreed and the meeting adjourned at 9:15 PM.