

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

November 9, 2015

Prepared: November 11, 2015

Approved: December 15, 2015

Adequate notice of this meeting has been provided by posting same on the bulletin board at the Library and Town Hall and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Karin Miller at 7:36 PM.

PRESENT: Karin Miller, Naomi Rizzuti, Linda Nessenson, Sheila Buthe.

ABSENT: Judith Rattner, Raquel Fruchter, and Robert Woodruff.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT- Linda Nessenson made a motion to accept the minutes of October 19, 2015. Naomi Rizzuti seconded the motion and it passed unanimously.

TREASURER'S REPORT- Karin Miller made a motion to void checks # 6760 for \$243.75 and #6809 (no amount), Linda Nessenson seconded the motion and it passed unanimously. The corrected September and October reports were submitted. Ms. Bakos will ask for the 4th quarter payment from the town to be made in December.

CORRESPONDENCE AND GIFTS – A Memorial donation for Margaret Meade was received from Ginger Anthony. John Esmerado donated \$100 for the purchase of children's books.

BOARD REPORTS- semi-annual MUF meeting 11/18 at 4:00- New Providence- Ms. Rizzuti will attend with Ms. Bakos.

CITIZEN HEARING ON AGENDA ITEMS- No one spoke.

DIRECTOR'S REPORT

Circulation- A report of Overdrive use shows that the Berkeley Heights Library is high on the list of eLibraryNJ Consortium downloads, comparable to numbers from larger libraries.

Building and Grounds-

Other- Nearly 100 people came to our Halloween day party for indoor trick-or-treating and games. The full house Scribblebots make- it- and- take- it doodling robots workshop was the first of our new STEAM programs.

Foundation- The Foundation is waiting for a rendering of the future municipal complex to be used for display.

Marketing – The Director has approached Summit Medical Group about partnering on showing two new documentaries, *Age of Love* and *Autism in Love*.

MAYOR'S REPORT: No report.

OLD BUSINESS:

Computer Upgrade- An all-out effort is in the plans for completing the computer system upgrade next week.

NEW BUSINESS:

Budget Revision – Ms. Bakos presented the 2015 Budget revision. Karin Miller made a motion to approve, Linda Nessenson seconded the motion and it passed unanimously. (Attached)

2016 Holidays - Karin Miller made a motion to approve the 2016 Holidays; Linda Nessenson seconded the motion and it passed unanimously. (Attached)

EXECUTIVE SESSION: Karin Miller asked for a motion to go into Executive Session and read the resolution to go into Executive Session for Facilities Contract Negotiation: Municipal Land Transaction. Linda Nessenson made a motion to go into Executive Session. Sheila Buthe seconded the motion and it passed unanimously at 8:01 pm. Karin Miller made a motion to come out of Executive Session; Linda Nessenson seconded and the motion passed unanimously at 8:30 pm. No action was taken.

ADJOURNMENT: Karin Miller made a motion to adjourn. Linda Nessenson seconded the motion; all agreed and the meeting adjourned at 8:35 PM.