

Free Public Library of Berkeley Heights
Board of Trustees
May 13, 2019
Prepared: May 15, 2019
Approved: as amended June 10, 2019

Adequate notice of this meeting has been provided by posting same on the bulletin board at Town Hall and Library and forwarding notice to the Star Ledger and Courier News, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Ann Bunyaner at 7:05 PM.

PRESENT: Donna Boyd, Ann Bunyaner, Linda Nessenson, Diane O'Halloran, Sheila Buthe.

ABSENT: Mayor Angie Devanney, Liaison Frank Geiger

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT-

Boyd asked that the Minutes of April 8, 2019 be amended to show that she was not in attendance. Nessenson asked that the first sentence of the LIAISON'S REPORT be changed to "Geiger reported that Scott McKinney is acting as the interim Superintendent of Schools until July when the new Superintendent will be installed". Nessenson also asked that under BOARD REPORTS the spelling of Stewart Fife's name be corrected. Nessenson motioned that the Minutes of April 8, 2019 be accepted as amended. Bunyaner seconded the motion and it passed with Boyd abstaining.

TREASURER'S REPORT –

Bakos noted that the second quarter payment has not yet been received from the Town. Bunyaner motioned to accept the Treasurer's Report for April 2019. Nessenson seconded the motion and all agreed.

CORRESPONDENCE AND GIFTS – None to report

BOARD UPDATES -

Bakos and O'Halloran attended the MUF Annual Meeting on May 1, which focused on the history of the Federation.

Bunyaner reported that she, Bakos and Fuhro attended the annual LUCC Legislative Breakfast at the Roselle Public Library. Speakers included county freeholders, mayors, State Senator Tom Kean Jr., and Executive Director of the New Jersey Library Association Pat Tumulty.

CITIZEN HEARING ON AGENDA ITEMS- No citizens present.

DIRECTOR'S REPORT-

Circulation- Kanopy, a streaming video service of award winning classic films, documentaries and instructional courses has recently been added the library databases.

Building and Grounds – After finding the costs to be prohibitive, the Town will not pursue the installation of separate meters in the Library. Mowing and leaf raking have been done, and the electrical connection to the parking lot land walkway lights has been completed. The Library banner is still down.

Other- Kanopy- see above.

VOX Books- A starter collection for children of print books with built- in audio components has been newly added.

Union County Freeholder's Grant - A request for additional funds to expand the VOX Books collection will be included in the application for this year's Union County Freeholder's grant for children's services. Grant funds

will also be requested for paid summer programs.

LIAISON'S REPORT- Liaison not present.

BOARD REPORTS-

Facilities – Nessenson, Bunyaner, Boyd and Bakos met with the Construction Manager and the architect on April 9th and discussed the need for additional electrical connections and other design matters.

Strategic Plan- tabled

Marketing- Boyd and Buthe presented and discussed a report on branding. Discussion of marketing ideas, tools and strategies followed.

Foundation- O'Halloran has sent emails to three prospective members and is waiting for replies.

The value of a Foundation to future library development was discussed.

NEW BUSINESS-

Construction Bond Update- A request was received from the State Library for an estimated amount that will be requested when the Library Construction Bond is ready.

OLD BUSINESS- None.

PUBLIC HEARING- No citizens present.

EXECUTIVE SESSION- as necessary- No session needed.

ADJOURNMENT – Bunyaner motioned to adjourn; Buthe seconded the motion and all agreed.
The meeting adjourned at 8:41 PM.

The May 13th meeting took place in the CAC at the Board of Education building.